

# SAHARA

## Application for Employment

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

( Please tick ) Retail  Head Office

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

Branch Name

Position for which you are applying

( Please tick ) Full Time  Part Time

### Your Details *(\*) required field*

\* Title

\* First Names

\* Surname

\* Address

Postcode

\* Daytime Telephone Number

\* Home Telephone Number

\* Mobile Number

\* E-mail Address

\* National Insurance No.

Date of Birth            /            /

\* Place of Birth

\* Nationality

Please indicate which full days of the week you are available to work.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
|        |        |         |           |          |        |          |

Are you prepared to work additional hours as and when the needs of the business require? Yes  No

Please tell us why you want to work for Sahara

What do you think you can contribute to Sahara?

## Your Employment History

Please give details of where you have worked beginning with your most recent position.

1

Employer:

Address:

Type of business:

Your job title:

Starting date:

Starting salary:

Leaving date:

Leaving salary:

Please describe your responsibilities:

Reason for leaving:

2

Employer:

Address:

Type of business:

Your job title:

Starting date:

Starting salary:

Leaving date:

Leaving salary:

Please describe your responsibilities:

Reason for leaving:

3

Employer:

Address:

Type of business:

Your job title:

Starting date:

Starting salary:

Leaving date:

Leaving salary:

Please describe your responsibilities:

Reason for leaving:

## Your Education

Please give details of your education and training to date, starting with the most recent.

|                        |            |     |
|------------------------|------------|-----|
| Name of Institution:   | Date from: | to: |
| Address:               |            |     |
| Qualifications gained: |            |     |

|                        |            |     |
|------------------------|------------|-----|
| Name of Institution:   | Date from: | to: |
| Address:               |            |     |
| Qualifications gained: |            |     |

|                        |            |     |
|------------------------|------------|-----|
| Name of Institution:   | Date from: | to: |
| Address:               |            |     |
| Qualifications gained: |            |     |

Please tell us about any other training, experience or skills that you have that you feel may be relevant to the position for which you are applying

## Your Interests

Please describe your interests and hobbies outside work

## Equal Opportunities

Is your ability to perform the job for which you are applying limited in any way?

Yes  No

If Yes, please explain

Do you suffer from any serious health problems?

Yes  No

If Yes, please explain

Please give details of any criminal convictions you may have

All employees are required to provide documentary evidence of their right to work in the UK prior to commencing their employment with Sahara.

Do you have the right to work in the UK?

Yes  No

Do you require a permit to work in the UK?

Yes  No

Are there any restrictions on your right to work in the UK?

Yes  No

If Yes, please explain

# Your References

Please give the names and addresses of three people (not relatives) whom we may contact for references.

|   |   |
|---|---|
| Referee Name:<br>Company:<br>Position:<br>Address:<br><br>Telephone No: | Referee Name:<br>Company:<br>Position:<br>Address:<br><br>Telephone No: |
|---|---|

|   |
|---|
| Referee Name:<br>Company:<br>Position:<br>Address:<br><br>Telephone No: |
|---|

# Declaration

All the information that I have supplied in this application is to the best of my knowledge and belief a true statement of the facts and, if employed by Sahara, any false statement will constitute sufficient cause for dismissal. I agree that you may approach any of my previous employees for a reference (unless indicated otherwise on this form) and I understand that you will not contact my present employer until an offer is made.

Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Please return your completed application form to:

Sahara  
Human Resources  
Unit 4 Utopia Village  
7 Chalcot Road  
London NW1 8LH

Tel: 020 7586 7171  
Fax: 020 7586 1396

or email it to:  
jobs@saharalondon.com



www.saharalondon.com

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